

THURSLEY PARISH COUNCIL
Minutes of Annual Meeting
Tuesday 7th May 2024 at 7.00 pm
at Thursley Village Hall

Attendees: Cllr J. Mendelssohn (Chair) Cllr de Vries Cllr J. Luff
 Cllr C. McClements Cllr R. Owen

Also present: Cllr D. Munro (WBC) Cllr D. Harmer (SCC) – to 7.45 pm

1.0 ELECTION OF CHAIR

Following a nomination process, it was declared that Cllr Mendelssohn be re-elected as Chairman.

2.0 ELECTION OF VICE CHAIR

Following a nomination process, it was declared that Cllr Owen be appointed as Vice Chairman.

3.0 DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIR

Cllr Mendelssohn signed the declaration of acceptance of office as Chair.

4.0 WELCOME AND APOLOGIES

Apologies had been received from Cllr Flavell, Cllr Dailly and the Clerk. These apologies were accepted. It was agreed that Cllr Owen would take notes in the absence of the Clerk.

5.0 DECLARATIONS OF INTEREST

No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

6.0 ELECTION/APPOINTMENT OF MEMBERS TO COMMITTEES AND OTHER BODIES AND TO AGREE AREAS OF RESPONSIBILITY

Following discussion regarding the appointment of members to committees and areas of responsibilities, it was agreed that no amendments are required.

7.0 ANNUAL REVIEW OF STANDING ORDERS

Councillors reviewed the Standing Orders. It was noted that there had not been any changes to the document.

8.0 ANNUAL REVIEW OF FINANCIAL REGULATIONS

It was noted that advice regarding updated to the Financial Regulations document had been received too late to allow for the necessary amendments. It was agreed that required changes are reviewed and approved at the June meeting.

9.0 ANNUAL REVIEW OF CODE OF CONDUCT

Councillors reviewed and approved the Code of Conduct.

10.0 PECUNIARY INTEREST FORMS

The 'Pecuniary Interest' forms were requested to be completed and passed to the Clerk.

11.0 APPROVAL OF PREVIOUS MINUTES

The minutes of the Parish Council meeting held on 3rd April 2024 were approved by the Council and signed by the Chairman.

12.0 ACTIONS FROM PREVIOUS MINUTES

(12.1) It was noted that the new AV system had been installed to a higher specification than originally planned. Councillors agreed that the Parish Council would fund the difference between the original quote and final cost.

(12.2) It was confirmed that discussions with Natural England regarding signage are on-going with potential discussions also to take place with Surrey Hills AONB on the matter.

(12.3) Cllr de Vries to follow up on discussions regarding water testing kits/training.

(12.4) Cllr Mendelsohn has a meeting with SCC later in the week to discuss mowing arrangements. Cllr Owen agreed to provide him with a copy of the mowing map.

13.0 COUNTY COUNCILLOR AND BOROUGH COUNCILLOR REPORTS

(13.1) Cllr Harmer reported that the new SCC Chief Executive had taken up their post.

(13.2) Cllr Harmer advised that there had been early discussions with energy and infrastructure companies about future developments for gas and electricity supplies in the county over the next 10-15 year period.

14.0 PLANNING ISSUES AND COMMUNICATIONS

Cllr Mendelsohn advised that he had been approached by an electric car charging company with regards to installing a charge point in the village. It was noted that no action is required at this time.

PUBLIC QUESTION TIME

No members of the public were present.

15.0 FINANCE

(15.1) The list of payments for May had been presented to Councillors in advance of the meeting. The payments were authorised and approved for payment as follows:

007	X-Net	Emails	£60.00	03104279
008	P J Rickenberg	Monitor	£999.00	40783722
009	Mr Goble	Defib power supply	£100.00	41805968
010	Mr & Mrs Secrett	Defib power supply	£100.00	00726834
011	Mr Kostenko	Defib power supply	£100.00	83948458
012	Mr & Mrs Ranson	Defib power supply	£100.00	72927313
013	Richard Owen	Assembly Costs	£111.40	93417352
014	James Mendelssohn	Assembly Costs	£9.34	39702075
015	Chris McClements	Posts/Bench/Turf	£846.50	73898768
016	E. Felton	Salary & expenses	£385.26	40372099
017	HMRC	March payment	£220.00	12001039
	TOTAL		£3,031.50	

(15.2) The updated Fixed Assets register to include the monitor as part of the AV equipment was approved and signed by the Chair.

16.0 HIGHWAYS/VAS

(16.1) Cllr McClements agreed to follow up with SCC regarding the two areas of Dye House Road not completed during the recent works (opposite Foldsdown and west of Brook Cottage) and also Natural England regarding drainage near Foldsdown.

(16.2) It was agreed that Cllr Owen should arrange purchase of a new battery for the VAS unit.

(16.3) Cllr de Vries advised that she had ongoing discussions with WBC regarding road signs in the village.

Cllr Harmer left the meeting at 7.45 pm

17.0 THURSLEY CLIMATE & SUSTAINABILITY UPDATE

(17.1) Cllr McClements confirmed that the new wildflower turf had been laid on the recreation ground.

(17.2) Cllr McClements advised that he had provisionally planned a village litter pick for 25th May.

18.0 MOWING ARRANGEMENTS 2024

In addition to Cllr Mendelssohn's meeting with SCC, Cllr Owen agreed to speak to the Cricket Club regarding mowing the recreation ground.

19.0 PARISH EMERGENCY PLAN

Deferred to next meeting.

20.0 VILLAGE IMPROVEMENT SCHEDULE

Cllr McClements reported on the renovation of the bench, planting of the wildflower turf, fixed to potholes and cleaning of signs at Bowlhead Green.

21.0 ANNUAL ASSEMBLY MEETING FEEDBACK

It was noted that feedback following the annual assembly meeting had been positive with no actions identified for consideration next year.

22.0 NEW PARISHIONERS

It was noted that there were no new parishioners at this time.

23.0 CORRESPONDENCE

All correspondence had already been provided to Councillors at the time of receipt.

24.0 MATTERS FOR CONSIDERATION AT NEXT MEETING

- Items carried forward from above
- Annual Financial Return

The meeting closed at 8.05 pm. The date of the next meeting is **Tuesday 4th June 2024 at 7.00 pm.**

Signed **4th June 2024**