

**THURSLEY PARISH COUNCIL**  
**Minutes of Meeting**

**Tuesday 7<sup>th</sup> September 2021 at 7.00 pm**  
**At Thursley Village Hall**

**Attendees:** Cllr J. Mendelssohn (Chair)      Cllr M. de Vries      Cllr H. Flavell  
Cllr J. Luff      Cllr D. Sellars      Cllr J. Swift  
Mrs E. Felton (Clerk)

**Also attending were:** Cllr D. Harmer (SCC)      Ms A. Olejnik      Mr B. Karn

**1.0 WELCOME AND APOLOGIES**

Apologies had been received from Cllr Owen due to business commitments. These apologies were accepted.

**2.0 DECLARATIONS OF INTEREST**

No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

**3.0 APPROVAL OF PREVIOUS MINUTES**

The minutes of the Parish Council meeting held on 13<sup>th</sup> July 2021 were approved by the Council to be signed by the Chairman.

**4.0 ACTIONS FROM PREVIOUS MINUTES**

(4.1) **Councillor Flavell advised that she would make contact with PC Kat Farmer to arrange a visit to the BOAT and to discuss signage.**

(4.2) It was noted that the Neighbourhood Watch had recently published an article on the theft of catalytic converters so an article prepared by the Parish Council in the parish magazine was not necessary.

(4.3) **Cllr Swift reported that he would continue to discuss the highways issues raised regarding Boundless Road including the option of additional signage. It was noted that this should also be raised at the Western Villages meeting on 5<sup>th</sup> October.**

(4.4) **Cllr Swift advised that he would provide Cllr Harmer with copies of communication with Hannah Gutteridge with regards to footpaths within the parish to inform discussion regarding allocation of funds in the Parish Council budget for footpath improvements.**

(4.5) Cllr Swift confirmed that the handover of the VAS had taken place.

(4.6) **Cllr Mendelssohn agreed to obtain an update from the ward councillors regarding the proposed reduction of ward councillors.**

## 5.0 COUNTY COUNCILLOR AND BOROUGH COUNCILLOR REPORTS

(5.1) Cllr Harmer advised that the SCC Highways team was in the process of being centralised with staff roles currently being considered as part of the proposal.

(5.2) Cllr Harmer advised that Hannah Gutteridge (SCC) was currently involved in a matter relating to a BOAT/Right of Way in a local parish which, depending on the outcome, may support resolution of the problem in Thursley. **He agreed to keep the Council updated.**

(5.3) Cllr Harmer reported that he had been appointed to the Resources and Performance Select Committee and the Surrey Pension Fund Committee.

(5.4) Cllr Harmer advised that he had chaired the first meeting of the Local Committee which had taken place the previous week with much discussion taking place regarding parking issues.

(5.5) Following a question from Cllr de Vries regarding responsibility for making good the potholes on the section of track leading to the car park on Hankley Common (by October Farm), discussion took place regarding the possible funding opportunities available which included Landmarc, WBC CIL and filming companies using the site.

It was noted that there was no further progress on WBC preparing a standard licence for filming on the common.

### PUBLIC QUESTION TIME

- Mr Karn raised concerns regarding the management of Thursley Cricket Club resulting in a lack of communication and inability to obtain information. Cllr Mendelsohn advised that the Parish Council have no direct responsibility for the activities of the Cricket Club, the same as any other village organisation. It was suggested that it would be more appropriate for Mr Karn to raise his concerns directly with the Cricket Club.

It was noted that there appears to be an unacceptable amount of rubbish behind the cricket pavilion. **Cllr Mendelsohn agreed to speak to Barry Rapley to get it removed.**

- Ms Olejnik raised concerns regarding the development taking place at Tilhurst, her neighbouring property. She made reference to discussions which had taken place with the applicant and builders undertaking the work with regards to the regularisation of roof heights, ventilation and conditions attached to the planning permission. It was noted that independent advice had been sought resulting in a number of concerns regarding the development taking place.
- In his absence, the Clerk raised a concern on behalf of Cllr Owen regarding a damaged footbridge accessed via Smallbrook (leading to Pitch Place). **The Clerk agreed to report this to Hannah Gutteridge SCC.**
- It was noted that an email had been received from a parishioner regarding the untidy condition of the Clump as a result of leaving the area for wildflowers. It was noted that leaving the area to wildflowers this year had been a learning exercise but the plan was to cut it back early in autumn. **Cllr Swift agreed to speak to Richard Bates to arrange for the Clump to be mowed.**

- Cllr Mendelssohn reported that he had received a communication from SFRS providing information regarding a programme similar to the Firewatch scheme which had previously been introduced to the village. Following discussion it was agreed that circa. 400 leaflets be obtained to be distributed in early spring. **Cllr Mendelssohn agreed to make arrangements to obtain the leaflets and to speak to Tricia Horwood regarding the distribution with the parish magazine at the appropriate time.**
- It was noted that PC Kat Farmer was keeping the Parish Council updated regarding activities in the village.
- Ms Olejnik raised a concern about the amount of litter on the A3. It was noted that it is the responsibility of Highways England for the A3 and SCC for other roads. It was noted that Mr John Hepburn regularly litter picks in the village.

**It was suggested that following the success of the litter pick in the village earlier in the year, Cllr Owen be asked to arrange the same again during October half term.**

Cllr Sellars raised a concern about the number of black bags in the bus stop on the A3 slip road. **He was asked to report to WBC as fly-tipping.** Discussion took place regarding signage to show that litter picking is an offence. It was noted that litter and fly-tipping is a national problem.

- Cllr de Vries advised that at a recent HUG meeting, a senior MOD officer had attended to request that people be reminded that Hankley Common is a training ground but permission has been given for the public to use it. It was noted that there had been an increased number of incidents of people and animals accessing restricted areas of the common during training exercises. **Cllr de Vries agreed to prepare an article for the parish magazine to inform people of the need to be mindful when on Hankley common.**

## **6.0 PLANNING ISSUES AND COMMUNICATIONS**

(6.1) WA/2021/01802 – Tilhurst, Dye House Road, GU8 6QD  
Application under Section 73 to vary Condition 1 of WA/2020/1454 (approved plan numbers) to allow (alterations to elevations; roof overhang; garage roofline; conservatory fascia height and removal of skylight).

Following discussion and review of the documents Thursley Parish Council agreed to OBJECT to this application due to the inability to satisfactorily examine the documents due to inconsistency and poor-quality information which do not provide sufficient reference to allow a determination to be given.

It was noted that the application is an amendment to a previously submitted application and the Parish Council determined that they were unable to properly compare the original plans with the subsequent amendments.

It was agreed that the Parish Council request that the application documents be rejected and resubmitted in a proper format for validation to allow for an informed decision to be considered.

(6.2) WA/2021/001967 & 01968 – Hill Farm Barn, Highfield Lane, GU8 6QQ  
Listed Building consent for internal alterations and alterations to fenestration with additional rooflight

Following discussion and review of the documents online, it was agreed that the Parish Council had NO COMMENT regarding the application.

(6.3) WA/2021/01948 – Badgers, The Lane, GU8 6QB  
Listed Building Consent for replacement of four crittel windows to the east elevation with painted timber flush casement windows

Following discussion and review of the documents online, it was agreed that the Parish Council had NO COMMENT regarding the application.

(6.4) WA/2021/01200 – Rose Cottage, The Lane, GU8 6QB  
Erection of extensions and alterations following demolition of existing extension (as amplified by bat reports received 14/06/021 and as amplified by email and amended plans received 05/07/2021)

Following discussion and review of the documents Thursley Parish Council agreed to OBJECT to this application due to the inability to satisfactorily examine the documents due to inconsistency and poor-quality information which do not provide sufficient reference to allow a determination to be given.

It was noted that the application is an amendment to a previously submitted application and the Parish Council determined that they were unable to properly compare the original plans with the subsequent amendments.

It was agreed that the Parish Council request that the application documents be rejected and resubmitted in a proper format for validation to allow for an informed decision to be considered.

(6.5) WA/2021/02052 – Kettlebury View, Pitch Place, GU8 6QW  
Erection of a roof extension with 2 dormers; alterations to existing outbuildings to create a rear extension to dwelling.

Following discussion and review of the documents online, it was agreed that the Parish Council had NO COMMENT regarding the application.

(6.6) WA/2021/02112 – Witley Park, French Lane, Bowlhead Green  
Landscaping works including remodelling of ground, removal of hardstanding and introduction of indigenous woodland landscaping.

Following discussion and review of the documents online, it was agreed that the Parish Council had NO COMMENT regarding the application.

(6.7) WA/2021/02129 – Silver Birches, Pitch Place, GU8 6QW  
Erection of extensions and alterations to roofline with addition of dormers

Following discussion and review of the documents online, it was agreed that the Parish Council had NO COMMENT regarding the application.

(6.8) **Cllr Mendelssohn agreed to speak to Mr Zac Ellwood regarding the two applications which were objected to as per above to highlight that an objection was the only course of action open to the Parish Council due to the quality of the planning documents. He agreed to raise a concern regarding the validation process.**

(6.9) It was noted that a householder planning appeal application had been registered for refusal of planning application reference WA/2021/0469 – Shepherds Cottage, The Lane, GU8 6QB.

(6.10) It was noted that the WBC Enforcement team had reported that the commercial activities in Highfield Lane would be resolved by the end of August as the company were moving to an industrial unit although a concern had been raised with a Councillor that there is still some activity at the property.

(6.11) It was noted that the WBC Enforcement team had advised that a decision on the appeal for the Grooms House at Haybarn was due by the end of August but to date, no advice had been received from WBC.

(6.12) **Cllr Mendelssohn agreed to write to the WBC Enforcement team to highlight outstanding matters and concerns.**

(6.13) Cllr Mendelssohn provided an update on the communications with Natural England with regards reinstatement of Hammer Pond. Cllr Luff advised that Michael Woodhouse had informed him that work was due to start on 1<sup>st</sup> October 2021. It was noted that planning permission had not yet been agreed. **Cllr Mendelssohn agreed to continue to chase for further information.**

(6.14) In response to a question, Cllr Mendelssohn advised that Natural England would be submitting a planning application for the replacement boardwalks on the nature reserve as the criteria for permitted development could not be met.

(6.15) **Following discussion, it was agreed that the Clerk speak to the Clerk of Frensham Parish Council to request that the Western Villages Chairs remain at the end of the meeting on 5<sup>th</sup> October to discuss WBC planning issues.**

## **7.0 FINANCE**

(7.1) It was noted that the list of payments for August had been authorised and approved for payment as follows:

Voucher Reference	Payee		Amount
0026/21	Westotec Ltd	VAS brackets	£69.00
0027/21	Maxwell & Co	Audit	£570.00
0028/21	Richard Knight	Play area works	£137.69
0029/21	R J Playground Services	Play area works	£420.00
0030/21	E. Felton	Salary & Expenses	£397.39
0031/21	HMRC	August payment	£95.40
	<b>TOTAL</b>		<b>£1,689.48</b>

(7.2) The following list of payments for September was presented and duly authorised and approved for payment:

Voucher Reference	Payee		Amount
0032	John Swift	Expenses	£7.20
0033	E. Felton	Salary & Expenses	£400.79
0034	HMRC	August payment	£95.60
	<b>TOTAL</b>		<b>£503.59</b>

(7.3) Cllr Swift confirmed that he had completed the first quarterly check of the financial records and no issues had been identified.

## 8.0 HIGHWAYS/VAS

(8.1) Cllr Swift reported that they had been no closures of the Hindhead tunnel recently so there had been no further incidents involving unsuitable traffic in Bowlhead Green. Discussion took place regarding the on-going gantry works and possible installation of a road closure device.

(8.2) Cllr Swift reported that there was an outstanding issue with regards a bracket to be attached to a pole in The Street to allow for use of the VAS in that location. **Cllr Swift agreed to speak again to Mr Adrian Selby to obtain approval for the bracket to be installed.**

Cllr Sellars reported that the VAS unit had recorded approx. 6,000 activations during a two-and-a-half-week period. Discussion took place regarding the need for evidence to allow for further discussion with the Police about the problems of speeding vehicles in the village and possible engineering works to resolve the matter. **Cllr Harmer suggested that the engineering works be discussed further at the Western Villages meeting on 5<sup>th</sup> October.**

(8.3) It was noted the small reflective poles had been installed on the Clump and the triangle in Pitch Place.

(8.4) **Cllr Swift agreed to remind Mr Adrian Selby about repainting the white lines on the junction of Old Portsmouth Road and Dye House Road.**

#### **9.0 CAPITAL & REVENUE PROJECTS/LENGTHSMEN SCHEME 2021-22**

It was noted that the cutting back of overgrown vegetation between Sawyers and the recreation ground should not be included on the Lengthsmen scheme. Cllr Mendelssohn agreed to speak to Mr James Giles (Natural England) to do the work.

**It was agreed that Councillors consider the list of works for the previous year and to let the Clerk know if there are any additions or deletions.**

#### **10.0 SEATING ON THE RECREATION GROUND**

It was noted that there was a preference for the seating around the tree on the recreation ground to be reinstated. Following discussion it was agreed that the recommended design which Cllr Swift had shared with Councillors at a cost of £980 be approved.

**Cllr Swift was asked to make arrangements to reserve the seat in advance of the Clerk completing an application for funding from the SCC Local Allocation Grant.**

#### **11.0 THURSLEY CLIMATE & SUSTAINABILITY UPDATE**

Cllr Swift reported that the next meeting of the group was due to take place later in the week with the main topic of discussion to be whether it was appropriate for conditions should be attached to planning applications to support sustainability. It was suggested that this may be included in the new planning framework.

It was agreed that the regular articles in the parish magazine are a good method of providing parishioners with information.

#### **12.0 MEETING DATE APRIL 2022**

Following discussion, it was agreed that the meeting originally scheduled to take place on Tuesday 4<sup>th</sup> April 2022 be moved to Tuesday 29<sup>th</sup> March 2022 to ensure that the Clerk can attend. It was noted that this change does not affect the periodic timing of meetings.

#### **13.0 CORRESPONDENCE**

- It was noted that correspondence had been shared with Councillors in advance of the meeting. The Clerk made reference to the Surrey SLC AGM which was due to take place from 9.30am on Tuesday 12<sup>th</sup> October at Cranleigh Arts Centre.
- The Clerk highlighted the request that Town and Parish Councils play a part in the Queen's Platinum Jubilee by lighting a beacon on 2<sup>nd</sup> June 2022. **Following discussion it was agreed that the Clerk contact National Trust to suggest that a beacon on Gibbet Hill may be appropriate.**

**14.0 MATTERS FOR CONSIDERATION AT NEXT MEETING**

- Items carried forward from above

The meeting closed at 9.05 pm.

The date of the next meeting is **Tuesday 5<sup>th</sup> October 2021** at 7.00 pm.

Signed .....

**5<sup>th</sup> October 2021**