

THURSLEY PARISH COUNCIL
Minutes of Meeting

Tuesday 7th March 2023 at 7.00 pm
at Thursley Village Hall

Attendees: Cllr J. Mendelssohn (Chair) Cllr M. de Vries Cllr H. Flavell (from 7.27 pm)
Cllr J. Luff Cllr R. Owen Cllr J. Swift
Mrs E. Felton (Clerk)

Cllr D. Harmer (SCC) Mr C. McClements

1.0 WELCOME AND APOLOGIES

Apologies had been received from Cllr Sellars. These apologies were accepted.

2.0 DECLARATIONS OF INTEREST

No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3.0 APPROVAL OF PREVIOUS MINUTES

The minutes of the Parish Council meeting held on 7th February 2023 were approved by the Council and signed by the Chairman.

4.0 ACTIONS FROM PREVIOUS MINUTES

(4.1) Cllr Swift advised that the sustainability checklist previously mentioned was the same one that is included in the SPD. **It was agreed he and the Clerk would prepare a summary list for use as a reference guide when considering planning applications in the future.**

(4.2) It was noted that Cllr Mendelssohn had provided the contact details of the temporary Head of Planning.

(4.3) It was noted that Cllr Swift had provided Cllr Sellars with contact information for Mathwalls.

(4.4) It was noted that the Clerk had provided details of the Microsoft licence.

(4.5) It was noted that a communication had been received from National Highways regarding the graffiti but that currently there was no time schedule for it to be removed.

(4.6) **Cllr Owen advised that as he was not able to attend the Assembly meeting, he would liaise with Cllr Sellars regarding the catering arrangements.**

(4.7) Cllr Luff advised that he had not contacted Michael Woodhouse (Natural England) regarding the removal of the barriers as he thought that this would not allow sufficient space for vehicles.

Cllr Mendelssohn advised that following a number of enquiries regarding access to Hammer Pond from the equestrian community, Mr Woodhouse had informed him that works would be finished by 31st May, not 31st March as originally planned. Cllr Mendelssohn advised that he had been informed that the extension would not affect the nesting season as the disruption had already happened and birds would have migrated elsewhere to nest.

(4.8) The Clerk confirmed that she had reported the requirement for a replacement 'No Military vehicles' sign and should receive a response within 28 days.

(4.9) Cllr Mendelssohn suggested that following previous discussions regarding support for vulnerable parishioners in the event of an emergency, the role be allocated after the election as part of the annual process. This was agreed.

(4.10) Cllr Mendelssohn advised that during a conversation with Mike Dawson (SCC) he had mentioned the recent clearance work undertaken by parishioners in Bowlhead Green and been informed that such works were allowed as long as they were within the guidelines available on the SCC website. **It was agreed that the role for liaison of this function be allocated at the May meeting.**

(4.11) Cllr Swift reported that the commemorative oak tree had been planted by Cllr Owen and others the previous weekend and although some protection to wildlife had been installed, some further posts/fencing may be needed. The increased expenditure was approved. **Cllr Swift and Cllr Owen agreed to make arrangements.** It was noted that Cllr Owen was overseeing the watering arrangements.

Following discussion regarding the commemorative bench, **the Clerk was asked to make arrangements with Richard Knight for installation during w/c 1st May** in time for the coronation weekend. It was agreed that a SCC sticker would be sufficient to show the financial contribution received.

5.0 COUNTY COUNCILLOR AND BOROUGH COUNCILLOR REPORTS

(5.1) Cllr Harmer suggested that as there are no planned changes in Surrey as part of the consultation on division boundaries, the Parish Council does not need to provide a response if they are happy with the arrangements. It was agreed that no response is required.

(5.2) Cllr Harmer confirmed that he did not have funds available for highways works even though he was aware that colleagues had suggested that he did. It was noted that there had been some Members Allocation funding available but that bidding had closed at the end of January and would reopen on 1st April.

He advised that he had arranged to receive from Patrick Giles regular updates and information regarding priority sequencing, expenditure and costs of works for the three budgetary headings discussed at the Western Villages meeting to inform future decision making.

(5.3) Cllr Mendelsohn advised that there had been some frustrations raised about SCC white-lining the badly deteriorated surface of the road at the junction of Old Portsmouth road/Dye House road to the junction with the bridge/A3 as it appeared to be a complete waste of time and money. **Cllr Harmer advised that he would raise these at a meeting he had the following day.**

(5.4) Cllr Harmer advised that he would provide details of a new SCC grant which would be available in due course.

PUBLIC QUESTION TIME

Cllr Luff advised that Thursley History Society were looking to move their archives and an alternative site had been identified but a container in which to store them was needed. He advised that he had been asked to enquire whether the Parish Council would contribute to the purchase.

Cllr Harmer suggested that the society may wish to consider moving documents to the Surrey History Centre in Woking as they are well set up for such requirements.

Following discussion, it was agreed that Cllr Luff suggest to the History Society that although the Parish Council would like to support the proposal in principle, they are aware that it is important the documents are stored appropriately so they may wish to consider whether Woking may be the best option. It was suggested that there are commercial archive providers available to the society and that in order for the Parish Council to make a contribution, match funding would be required.

Cllr de Vries referred to communications she had received regarding increased motor racing activities at the top of Highfield Lane and Boundless affecting parishioners on several nights/days per week.

Discussion took place regarding the lack of response from the Police when such activity is reported online and being continually asked to continually report each incident.

Cllr Flavell referred to her discussions with the Police on this matter and asked for a coordinated response to ensure that all activities of concern are covered. **Cllr Mendelsohn agreed to send a communication with the Borough Commander on the matter and possibly involve Mr Jeremy Hunt MP if necessary.**

6.0 PLANNING ISSUES AND COMMUNICATIONS

(6.1) WA/2023/00308 & 309 – Boxalls, The Street, GU8 6QF
Listed Building/Erection of a single storey extension and alterations.

Following discussion and review of the documents it was agreed that the Parish Council SUPPORTED the application/s.

(6.2) **Following discussion, the Clerk was asked to advise WBC that the Parish Council had no objection to the Bamboo Bakery street trading application.**

The Clerk was asked to inform Camilla Daubeney that the Parish Council did not intend to charge a licence fee this year but that this would continue to be reviewed on an annual

basis. The Clerk was also asked to obtain a copy of her public liability certificate for this year.

7.0 FINANCE

(7.1) The list of payments for March had been presented to Councillors in advance of the meeting. The payments were authorised and approved for payment as follows:

Voucher Reference	Payee		Amount
0063	John Swift	Tree & noticeboard expenses	£257.31
0064	E. Felton	Salary/expenses/bench/IT	£1,147.54
0065	HMRC	February payment	£207.20
	TOTAL		£1,612.05

(7.2) It was noted that the amount payable to the Clerk included purchase of a new bench with 50% of the cost being funded through the Surrey Members Allocation grant.

(7.3) It was further noted that there may be additional payments before the end of the month so that they can be included before the year end.

(7.4) The updated version of the Fixed Assets list, to include the new bench as per above, was approved and signed by the Chair.

(7.5) Following discussion it was agreed that a new application for funding from the Members Allocation fund for the purchase of a new noticeboard on Dye House Road be submitted at the beginning of April. **It was agreed that a decision regarding which noticeboard be agreed at the April meeting.**

8.0 HIGHWAYS

(8.1) Cllr Swift advised that he thought that SCC had done an excellent job with verge cutting since they had taken on responsibility.

(8.2) Cllr Swift suggested that the list of works provided to the Clerk was unsatisfactory as it showed that everything had been completed when this was not the case. Following discussion it was agreed that **Cllr Swift would look at registering a formal complaint prior to further discussion with Katie Stewart on the matter.**

(8.3) **The Clerk agreed to contact John Baker to obtain a list of ROW works that remained outstanding.**

(8.4) It was noted that there had not been any recent unplanned closures of the Hindhead tunnel resulting in increased traffic in the area.

9.0 COMMON LAND

Cllr Swift provided an overview of the proposal for managing common land which had been distributed in advance of the meeting. Discussion took place regarding the suggested next steps included in the paper including enforcement, current parking issues and identified areas.

Following the discussion, it was agreed that Cllr Mendelsohn would start a dialogue on the matter at the Assembly meeting to inform future actions. It was noted that there had not yet been any response from the Land~~s~~ Registry in response to the application for an area of land identified as a pilot case.

It was noted that Cllr Swift had not yet received a response from his contact at SCC and that Cllr Harmer was available to support if necessary.

Discussion took place regarding a NALC legal note on the subject and availability for Mulberry's to provide legal support as required.

10.0 THURSLEY CLIMATE & SUSTAINABILITY UPDATE

(10.1) Cllr Swift advised that the Interparish group meeting had been moved to take place in April instead of March and the area covered represented at the meeting continues to grow.

(10.2) Following discussion it was agreed that it is not necessary to have any further communication regarding the PIR response at this time.

(10.3) Following discussion, it was agreed that 'No Mow May' should happen.

11.0 ANNUAL ASSEMBLY MEETING

It was noted that Cllr Owen would liaise with Cllr Sellars regarding catering and that the Clerk had invited village organisations to speak at the meeting. **It was noted that Cllr Sellars should bring the projector and IT capability to ensure an efficient connection.**

12.0 PARISH COUNCIL ELECTION TIMETABLE

Discussion took place regarding the election timetable and deadline dates. It was noted that the Clerk could provide elector numbers as required on the nomination forms upon request.

It was highlighted that photo ID was required when voting.

13.0 NEW PARISHIONERS

It was noted that there were no new parishioners at this time.

14.0 CORRESPONDENCE

(14.1) Cllr Mendelsohn advised that he had been informed late the previous week that no benches were to be installed on the boardwalks as per the original proposals. He advised that he had raised his concerns on this matter with management at Natural England and he was awaiting their response.

(14.2) Cllr de Vries advised that during the course of the meeting she had received notification of further incidents of flares landing in the village. **She was asked to provide Cllr Mendelsohn with photos so that he could raise this again with Col. M. Ludlow.**

15.0 MATTERS FOR CONSIDERATION AT NEXT MEETING

- Items carried forward from above

The meeting closed at 8.55 pm. The date of the next meeting is Tuesday 4th April 2023 at 7.00 pm.

Signed

4th April 2023