

THURSLEY PARISH COUNCIL
Minutes of Meeting
Tuesday 13th June 2023 at 7.00 pm
at Thursley Village Hall

Attendees: Cllr J. Mendelssohn (Chair) Cllr C. Dailly Cllr M. de Vries
Cllr H. Flavell Cllr J. Luff Cllr C. McClements
Cllr R. Owen Mrs E. Felton (Clerk)

Cllr D. Harmer (SCC—to 7.45 pm) Mr J. Swift (to 7.45 pm)
Cllr D. Munro (WBC – from 7.25 pm))

1.0 WELCOME AND APOLOGIES

No apologies were necessary.

2.0 DECLARATIONS OF INTEREST

Cllr Dailly declared an interest in the agenda item to consider a planning application for her property.

No other members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3.0 SURREY POLICE – Rob Brian, Waverley Borough Commander

Apologies were received during the course of the meeting from Rob Brian. **This agenda item was deferred to the September meeting.**

4.0 APPROVAL OF PREVIOUS MINUTES

The minutes of the Parish Council meeting held on 16th May 2023 were approved by the Council and signed by the Chairman.

5.0 ACTIONS FROM PREVIOUS MINUTES

(5.1) Cllr Mendelssohn confirmed that feedback regarding the works on Highfield Lane had been fed back to Cllr Harmer.

(5.2) It was confirmed that Cllr Munro had initiated discussion regarding formation of a Joint Action Group to discuss issues associated with BOAT's.

(5.3) Cllr Mendelssohn reported that he and Cllr Dailly had met with Mr Adrian Selby (SCC Highways) to discuss the parking options by the Church. It was agreed that further consideration was needed on this matter.

(5.4) It was confirmed that the Clerk had written to the owner of Tilhurst regarding removal of the tree and replanting. It was agreed that if the works are not undertaken before the end of the month, the owner should be informed that he would need to reapply to the Parish Council as the agreed deadline had passed.

6.0 COUNTY COUNCILLOR AND BOROUGH COUNCILLOR REPORTS

(6.1) Cllr Harmer reported that there are an additional four more gangs and two additional inspectors working to resolve the increased number of potholes on the roads. He advised that he had recently undertaken a tour of the Western Villages with the Area Maintenance Manager and highlighted specific areas of concern including the bridge over the A3. He explained that National Highways are responsible for the structure and SCC for the surface so although it could be rectified, it may not be a long term solution.

Cllr Harmer advised that another area highlighted as a problem was the area by Boundless Farm, possibly due to traffic to the Highways control centre.

Cllr Mendelsohn advised that works to fix the potholes on the bridge had taken place the previous week but it was completely unsatisfactory. He highlighted that the reporting system and the Fix and Find process are not working and a resolution must be found.

Cllr Harmer advised that it is not possible to employ additional staff as there is no other personnel available to do the job that is required. Cllr Mendelsohn advised that he understands that there are finite resources but there is an ineffectual way of working.

Cllr Harmer advised that the IT issues relating to the online reporting system will be resolved. Cllr McClements suggested that there has to be a better process to provide feedback and resolve issues. Cllr Dailly provided an example of her discussions with a group of workers on Highfield Lane which had demonstrated a lack of communication and inaccurate information. It was suggested that a more efficient use and management of the additional gangs was needed.

Cllr Mendelsohn agreed to write to Ms Katie Stewart (SCC) to highlight the concerns and issues. Cllr Harmer asked to be kept informed.

Cllr Munro arrived at 7.25 pm.

7.0 PLANNING ISSUES AND COMMUNICATIONS

(7.1) WA/2023/01152 – Heath Hall Farm, Bowlhead Green, GU8 6NW
Erection of a dwelling and associated works following demolition of existing commercial buildings

Following discussion and review of the documents it was agreed that the Parish Council had NO COMMENT regarding the application.

(7.2) WA/2023/01268 – Hill Farm, Highfield Lane, GU8 6QQ
Installation of replacement domestic oil storage tank and oil boiler and associated works.

Following discussion and review of the documents it was agreed that the Parish Council had NO COMMENT regarding the application.

(7.3) WA/2023/01274 – Shepherds Cottage, The Lane, GU8 6QBW
Listed building consent for installation of replacement windows.

Following discussion and review of the documents it was agreed that the Parish Council had NO COMMENT regarding the application.

(7.4) It was noted that WBC had issued a notice to the owners of Forge Cottage in Bowlhead Green to remove the letting adverts to be removed.

PUBLIC QUESTION TIME

Mr John Swift provided an overview and history of the issues relating to BW85 from the centre of Bowlhead Green to Cosford Farm. He highlighted the urgent need for the bridleway to be made accessible for all users as SCC have taken no action to date. He requested that funds allocated by the Parish Council for footpath improvement be used for the works. **It was agreed that, in the first instance, the Clerk should write to Mr John Baker (SCC) to raise the concerns.**

Cllr Mendelssohn advised that following previous discussion about preparation of a village emergency response plan to support vulnerable people, Cllr Dailly had prepared a draft document for consideration. Cllr Dailly advised that it had been suggested that the plan include additional information relating to communication channels etc. **It was agreed that in order to move this forward, Cllr Dailly would form a small working group to include further detail so that further discussion could take place at the September meeting.**

Cllr Mendelssohn advised that during a recent Natural England Open Day, he had spoken to their Regional Director, Alison Potts, about a number of topics including dog being on a lead during the ground nesting season. He advised that he had subsequently spoken to Mr James Giles on the matter.

Cllr Harmer and Mr Swift left at 7.45 pm.

Cllr Munro apologised for being late. He advised that similar problems exist in the other Western Villages so he would like to be involved. It was agreed that it was a good idea to educate people so that they understand the impact of their actions rather than it just be seen as a rule.

Following discussion it was agreed that Cllr Mendelssohn should write to Alison Potts to agree the messaging to be relayed for next year.

Cllr de Vries advised that following removal of the signage outside of Warren Park advertising the new homes that are available, a van had been parked on the bridge advertising the same. It was noted that the Police had asked that the vehicle be moved from this location and it had now been put in the same position of the signage at Warren Park. **Cllr Munro agreed to investigate this in order to resolve the matter.**

Cllr Munro was invited to provide his Borough Councillor report (see 6.0 above).

(6.2) Cllr Munro advised that, along with Cllr Staunton, he had met with the MOD the previous week to discuss matters including the inappropriate use of roads by MOD vehicles.

(6.3) **Cllr Munro advised that he was due to meet with Philip Bayman of Surrey Police the following day to discuss anti-social behaviour and BOAT's and he would report back in due course.**

(6.4) Cllr Munro advised that as the litter bins on Dye House Road are emptied regularly, no further action is required.

(6.5) Cllr Munro advised that the annual Waverley Borough Council meeting had taken place at which appointments had been confirmed. He reported that there would now be only one Planning Committee and that Ward Councillors on the committee would not be able to note or speak on applications. It was noted that Cllr Munro and Cllr Staunton are not committee members. Discussion took place about how these new arrangements may impact on the Western Villages.

(6.6) Cllr Mendelssohn advised that he had met with the Head of Planning for Guildford and Waverley and highlighted previous discussions with WBC regarding licences for filming on the common to include traffic management arrangements etc. **Cllr de Vries agreed to speak to her contact at WBC responsible for filming in the borough to discuss the matter further. It was agreed that improved communication regarding filming that takes place is needed to avoid unnecessary alarm when using smoke etc.**

8.0 FINANCE

(8.1) The list of payments for June had been presented to Councillors in advance of the meeting. The payments were authorised and approved for payment as follows:

Voucher Reference	Payee		Amount
0021	Maxwell & co	Internal audit	£570.00
0022	E. Felton	Salary & expenses	£329.60
0023	HMRC	May payment	£207.20
0024	Satswana	Annual DPO service	£90.00
	TOTAL		£1,196.80

(8.2) **Cllr Owen agreed to investigate risk free options for investment of Parish Council funds.**

(8.3) The Fixed Assets list to include a new noticeboard and updated insurance values from 1st July was approved and signed by the Chair. It was noted that the current noticeboard being replaced should be passed to Mr John Swift when it is removed.

(8.4) Approval was given for an amount of £500 to be transferred from the Preserve Our Reserve account to Friends of Thursley Common.

(8.5) In response to a question from Cllr Owen, the Clerk advised that the annual Tree Survey is in process.

9.0 HIGHWAYS/VAS

(9.1) Cllr McClements advised that he had been communicating with Cllr Harmer with the main issues being not being able to report potholes and the issue on Dye House Road. He advised that following the inadequate repairs on the bridge he had provided drone photos to highlight the on-going concerns.

It was agreed that there was a need to hold SCC to account for their current shortcomings.

(9.2) It was noted that the visit by the Manager responsible for the works due to start the following day on Highfield Lane, had not happened and telephone calls had not been returned. Cllr Dailly advised that she understood that works were running 2-3 days later than planned due to the hot weather. **It was agreed that a communication for parishioners awaiting a response be prepared to show that an update will be provided as soon as additional information is available.**

(9.3) Cllr Owen advised that the VAS unit will be moved to The Street on completion of the resurfacing works.

(9.4) It was noted that comments relating to Highways issues had been passed to the Frensham Parish Council Clerk in preparation for her meeting with Highways staff.

(9.5) Discussions took place regarding notice of closure of the bridge.

10.0 THURSLEY CLIMATE & SUSTAINABILITY UPDATE

Following discussion it was agreed that Cllr Owen would look at completion of the online application form for trees from SCC for planting on the recreation ground.

11.0 SCC 1.2 MILLION TREE STRATEGY

See 10.0 above.

12.0 EVALUATION OF FARNBOROUGH AIRPORT'S AIRSPACE CHANGE PIR

Following discussion, it was agreed that the Clerk should send an email in support of the Farnborough Noise Group communication.

13.0 REVIEW OF POLICIES

The following list of policies which had been available to Councillors in advance of the meeting were approved:

- Acceptable Use of IT Policy
- Complaints Procedure
- Data Protection Policy
- Disciplinary Procedure
- Equal Opportunities Policy
- Expenses Policy
- Grievance Policy for Employees
- Model Publication Scheme
- Retention of Documents Policy
- Social Media/Email Policy
- Tree Policy

14.0 NEW PARISHIONERS

It was noted that there were no new parishioners at this time.

15.0 JULY PARISH COUNCIL MEETING DATE

Following discussion it was agreed that the date of the Parish Council meeting in July be moved to Monday 10th. Apologies were received from Cllr Mendelsohn, Cllr Dailly and Cllr Flavell.

16.0 CORRESPONDENCE

It was noted that all correspondence had been shared with Councillors at the time of receipt.

17.0 MATTERS FOR CONSIDERATION AT NEXT MEETING

- Items carried forward from above
- Rob Brian and Cllr Dailly to present at the September meeting
- A Planning Committee meeting may be required in August

The meeting closed at pm. The date of the next meeting is **Monday 10th July 2023 at 7.00 pm.**

Signed **10th July 202**