

**THURSLEY PARISH COUNCIL**  
**Minutes of Meeting**

**Monday 10<sup>th</sup> January 2023 at 7.00 pm**  
**at Thursley Village Hall**

**Attendees:** Cllr J. Mendelssohn (Chair)      Cllr de Vries      Cllr H. Flavell  
Cllr J. Luff      Cllr R. Owen      Cllr J. Swift  
Mrs E. Felton (Clerk)

**Also attending were:** Cllr D. Harmer (SCC) – to 7.40 pm  
Mr C. Cooper – to 7.50 pm

**1.0 WELCOME AND APOLOGIES**

Apologies had been received from Cllr Sellars.

**2.0 DECLARATIONS OF INTEREST**

No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

**3.0 APPROVAL OF PREVIOUS MINUTES**

The minutes of the Parish Council meeting held on 5<sup>th</sup> December 2022 were approved by the Council and signed by the Chairman.

**4.0 ACTIONS FROM PREVIOUS MINUTES**

(4.1) It was noted that Cllr Swift's communications with SCC are on-going.

(4.2) Cllr Mendelssohn reported that following the previous Parish Council meeting he had met with Mr Sean Edwards and Mr David Streeter to discuss the planting in front of Tilhurst following removal of the existing tree. He advised that arrangements were in place for planting in front of the fence and a number of mature leylandii trees. He advised that he was in receipt of a copy of the communication with the Tree Officer at WBC for removal of the tree and a signed agreement from the homeowners.

(4.3) The Clerk confirmed that planning comments had been submitted to the Planning Inspectorate.

(4.4) The Clerk advised that WBC had confirmed that Park Homes do not meet the criteria for CIL funds.

(4.5) It was noted that arrangements for online banking for other Councillors is in progress.

(4.6) Cllr Mendelsohn advised that there had been no volunteers for tree wardens but that the role/s will continue to be included on social media. He suggested that Councillors may also wish to approach people who they think may be interested.

(4.7) It was noted that the water leak in Highfield Lane was fixed immediately following the last meeting.

**(4.8) It was noted that Councillor Harmer was due to have a discussion with the Frensham Parish Clerk to obtain an update on the Highway works.**

(4.9) Cllr Mendelsohn reported that he has contacted Ms Katie Stewart (SCC) again regarding the issues relating to highways works and Western Villages meetings and is yet to receive a response.

(4.10) It was noted that the issue with regards to ownership of land at Mill Farm Cottages has been resolved with a meeting arranged with relevant parties.

## **5.0 COUNTY COUNCILLOR AND BOROUGH COUNCILLOR REPORTS**

(5.1) Cllr Harmer advised that the area of land in Bowlhead Green which had previously been discussed was unregistered/common land and that SCC only act as the administrator with WBC having responsibility for its protection. He suggested that the Parish Council may wish to consider what they would like to do with the area and then discuss this with WBC. It was noted that it may be necessary to obtain permission from the Secretary of State.

**Cllr Swift agreed to speak to WBC as the body acting as owner of the land to investigate how they perceive and carry out their duties.**

(5.2) Cllr Harmer provided an overview of the Parliamentary Boundary review which had taken place and the possible impact on the western villages and parliamentary representation.

(5.3) Cllr Harmer advised that subsequent to the second western villages meeting, he had had to make quick decisions regarding two pots of funding available to him for highways works and that these had been assigned in accordance with discussions that had previously taken place.

(5.4) Cllr Harmer stressed the importance of reporting potholes via the online portal in order that they can be assessed and included on the priority list of works as soon as possible.

## **6.0 PLANNING ISSUES AND COMMUNICATIONS**

(6.1) WA/2022/03037 – Halcyon House, Bunch Lane, Haslemere GU27 1AL  
Erection of a dwelling with associated landscaping and demolition of existing dwelling and outbuilding.

Following discussion and review of the documents it was agreed that the Parish Council had NO COMMENT regarding the application but that would like to highlight the following points:

- The Parish Council is pleased that appropriate steps appear to have been taken to ensure that the proposal is sympathetic to the existing building design and that it supports the environmental approach
- The Parish Council does have a concern regarding the maintenance of the footpath/bridleway/highway to ensure that it can remain open and accessible to all users
- The Parish Council suggests that a traffic management plan may be needed so that notice is given during periods of heavy traffic movement
- The Parish Council would request that WBC ensure that the proposal complies with the Climate Change and Sustainability SPD

*Mr Cooper left the meeting at 7.50 pm.*

(6.2) WA/2022/03055 – Kestrel Wood Stables, Highfield Lane, GU8 6QJ  
Application under Section 73 to vary condition 1 & 13 of WA/2022/01053 (approved plans & restrictions on external materials) to allow alterations to elevations and changes to external cladding materials.

Following discussion and review of the documents it was agreed that the Parish Council had NO COMMENT regarding the application.

(6.3) WA/2022/03155 & 03154 – Hill Farm Barn, Highfield Lane, GU8 6QQ  
Erection of extensions and alterations to existing garage/listed building consent for erection of extensions and alterations to existing curtilage listed garage.

Following discussion and review of the documents it was agreed that the Parish Council had NO COMMENT regarding the application.

(6.4) WA/2022/03176 – Shepherds Cottage, The Lane, GU8 6QB  
Application for a deemed consent under Section 37 Form B (type III) of the Electricity Act 1989 to place a pole at Shepherds Cottage (Cherry Tree Cottage), The Lane, Thursley

Following discussion and review of the documents it was agreed that the Parish Council had NO COMMENT regarding the application.

(6.5) WA/2022/03178 – Street House, The Street, GU8 6QE  
Erection of a greenhouse with associated landscaping

Following discussion and review of the documents it was agreed that the Parish Council had NO COMMENT regarding the application.

(6.6) It was noted that the Parish Council may be looking to follow the registration process for a number of unregistered areas of land in the village to ensure that it is protected in the best interest of the village, following the outcome of a recent application to the land registry.

### **PUBLIC QUESTION TIME**

No members of the public were present and no questions had been submitted in advance.

## 7.0 FINANCE

(7.1) The list of payments including additional payments for December (which had been approved at the last meeting) and payments for January had been presented to Councillors in advance of the meeting. The payments were authorised and approved for payment as follows:

Voucher Reference	Payee		Amount
0055	E Felton	December salary & expenses	487.36
0056	HMRC	December payment	312.12
0057	Graham Broad	Xmas party	£180.00
0058	David Sellars	VAS expenses	£75.46
0059	E. Felton	Salary & expenses	£477.00
0060	HMRC	January payment	£207.60
	<b>TOTAL</b>		<b>£1,739.54</b>

## 8.0 COMMUNITY GROUPINGS IN THE EVENT OF AN EMERGENCY

Discussion took place regarding the existing communication channels that exist in the different areas of the village including WhatsApp and Facebook. It was suggested that rather than overcomplicate a process of communication in the event of a fire, the focus be on those parishioners who do not access the existing channels.

**Following discussion it was agreed that an article be included in the parish magazine informing parishioners about the existing channels of communication and asking for those people that may wish to be supported through a different means in the event of an emergency situation, make themselves known to the Parish Council so that fellow residents can offer appropriate support.** It was acknowledged that this would be in addition to the usual neighbouring support which already exists. **It was agreed that the matter will also be highlighted at the annual assembly meeting.**

## 9.0 THURSLEY CLIMATE & SUSTAINABILITY UPDATE

(9.1) Cllr Swift advised that the results of the recent survey had been completed and published. Discussion took place regarding some of the comments that had been made. It was acknowledged that it had been a very worthwhile exercise as people were now more aware and discussing the issues as part of a gradual evolution.

Cllr Swift advised that he would be working with one volunteer to follow up on the results for inclusion in future articles in the parish magazine.

**He suggested that it would also be appropriate for him to feedback the information to WBC and SCC in addition to the inter-parish climate group.**

(9.2) Cllr Swift reported that a meeting of the inter-parish climate group was due to take place on 19<sup>th</sup> January 2023 via Zoom when good practice will be shared on how Councillors respond to planning applications being mindful of environmental aspects. It was noted that Cllr Flavell would be attending along with Cllr Swift and Cllr de Vries.

**Cllr Swift agreed to obtain a copy of a sustainability checklist used in a neighbouring parish for future use in Thursley.**

#### **10.0 ANNUAL RISK ASSESSMENT 2023**

The annual risk assessment document which had been available to councillors in advance of the meeting was agreed.

#### **11.0 CORONATION OF KING CHARLES III**

Cllr Mendelssohn advised that there had been discussions in the village about how best to celebrate the coronation in May 2023 following the success of the Platinum Jubilee events. He advised that as a result of these initial discussions it had been suggested that the events are not on the same scale as the jubilee celebrations but would include a cricket match on Sunday 7<sup>th</sup> May and a lunch at the pub on the Sunday with Michelle acting as host. He advised that although the pub would provide a hog roast (or similar), parishioners would be asked to bring salad/puddings etc. as per last year. It was agreed that this would provide another good opportunity for the community to come together.

Following discussion it was agreed that the Parish Council would allocate an amount of £1k for the event as community support funds.

#### **12.0 MEMORIAL OAK**

Following discussion it was agreed that a memorial oak be planted alongside the play area on the recreation ground and a bench be installed adjacent to the fence. **The Clerk was asked to investigate bench options.**

#### **13.0 MEETING DATES 2023-24**

Following discussion, the dates of the Parish Council and annual assembly meetings for 2023-24 were agreed. **The Clerk was asked to distribute a copy of the agreed dates.**

#### **14.0 NEW PARISHIONERS**

It was noted that there were no new parishioners at this time.

#### **15.0 HIGHWAYS**

(15.1) It was noted that the Chair is continuing to receive calls and messages regarding potholes in the area. It was noted that an article had been included on Facebook about the process of reporting potholes on the SCC site and this would be reinforced at the annual assembly meeting.

(15.2) **The Clerk was asked to check to see when the WBC Enforcement team had advised the owner of Warren Park intended to remove the signage and to make contact with them if necessary as it is still in place.**

(15.3) **It was agreed that the Clerk should write another letter to Highways England requesting an update to improvements to the access/egress at Warren Park in light of the increased number of Park Homes (x15).**

(15.4) It was noted that Cllr Swift had been in communication with Mr John Nicholson to discuss recent closures of the tunnel and recourse analysis data.

Cllr Swift suggested that it may be appropriate to ask the Police for information about what had caused the recent accidents as they had resulted in an increased amount of traffic down French Lane which is unsuitable for high traffic movements.

It was noted that there is signage to show that the A3 will be closed for ten nights from 9<sup>th</sup> – 18<sup>th</sup> January. It was not known if the swift gates are operational yet.

(15.4) It was noted that there have been three trees blown down along Park Lane with a number of other trees at danger of falling. **The Clerk was asked to alert SCC to the on-going concerns.**

(15.5) Cllr de Vries highlighted the problem of on-going fly-tipping. She advised that an incident at the weekend had required parishioners to remove the debris in order to clear the road. It was noted that there was some concern about the hazardous content of the rubbish that had been left blocking the road.

Cllr Mendelssohn advised that he had contact Ms Mandy Jack (WBC) but had yet to receive a response. It was noted that PC Kat Farmer had responded and Police had attended the following morning. Discussion took place regarding the installation of cameras and signs. It was noted that the best course of action was to continue to report all such incidents.

## **16.0 CORRESPONDENCE**

It was noted that the deadline for receipt of applications for existing and new Councillors was 19<sup>th</sup> April 2023 and that further information will be provided as it is published on the WBC website.

## **17.0 MATTERS FOR CONSIDERATION AT NEXT MEETING**

- Items carried forward from above

The meeting closed at 9.05 pm.

The date of the next meeting is Tuesday 7<sup>th</sup> February 2023 at 7.00 pm.

Signed .....

**7<sup>th</sup> February 2023**